

THE COLLEGE OF BUSINESS AND HOTEL MANAGEMENT, Ltd.

SCHOLARSHIP REGULATIONS

First Part

Basic Provisions

Article 1

Scope of Validity

1. The Scholarship Regulations of the College of Business and Hotel Management, Ltd. (hereinafter referred to as the "scholarship regulations"), regulate in accordance with the provisions of Section 17 Paragraph 1 Letter g) of the Law No. 111/1998 of the Bulletin of Acts, on Higher Education Institutions and on amendment of other acts (Act on Higher Education Institutions), as amended (hereinafter only the "law"), providing scholarships to students of the College of Business and Hotel Management, Ltd.
2. The scholarship regulations apply to all students of accredited presentation studies of bachelor's study program implemented by the College of Business and Hotel Management, Ltd. (hereinafter referred to as "VŠOH")
3. The scholarship is not eligible.

Article 2

Scholarship Resources

1. Scholarships awarded by the College of Business and Hotel Management, Ltd. (hereinafter referred to as "VŠOH") are paid from the scholarship fund subsidized by profit allocations. The source of scholarships are also donor funds or scholarship grants provided by the Ministry of Education, Youth and Sports (hereinafter referred to as "Ministry") pursuant to Section 40 Paragraph 2 of the Law.
2. Funds obtained from donors are drawn in accordance with the purpose determined by the donor himself.

Second Part

Scholarships

Article 3

Forms of Scholarships

1. Pursuant to Section 91 (1) of the Law, VŠOH students may be provided with the following from VŠOH resources scholarships:
 - a) merit scholarship,
 - b) scholarship for creative results,

- c) social scholarship,
- d) special scholarship.
- 2. VŠOH students can be provided from a grant for scholarships by the Ministry:
 - a) accommodation scholarship according to Section 91 Paragraph 2 Letter d) of the Law
 - b) social scholarship according to Section 91 Paragraph 3 of the Law.
- 3. These scholarships can be provided monthly, or quarterly, or one-time. Date and the method of payments is determined by the rector and published on the VŠOH official notice board.

Article 4

Merit Scholarship

- 1. The merit scholarship is awarded to students by the rector for their excellent study results. The basic criterion is the achieved study average for the past academic year.
- 2. Merit scholarships can be awarded to students from the second year of study on the basis of achievement for the previous completed year.
- 3. The merit scholarship will be awarded to students who meet the conditions in paragraph 1 and who have achieved an average achievement of up to and including 1.3 in the past two terms.
- 4. The entire amount earmarked for merit scholarships will be distributed among the eligible students. The scholarship will be awarded to the student with a grade between 1.00 and 1.3 inclusive. The minimum amount set for the payment of a merit scholarship is CZK 200.
- 5. The student does not receive a merit scholarship for the months of July, August and September.

Article 5

Scholarship for Creative Results

- 1. Scholarships for creative results can be awarded by the rector, especially to students:
 - a) who are involved in research and pedagogical activities of VŠOH, or for excellent study, research or other creative results contributing to the deepening of students' knowledge and the prestige of VŠOH,
 - b) for excellent results of the whole study for students of the bachelor's study program, it can also be awarded for excellent seminar work,
 - c) to cover extraordinary costs associated with the solution of tasks assigned in the interest of VŠOH, professional practice or research activities both in the Czech Republic and in connection with study abroad.
- 2. Students can be provided with a scholarship according to the results of subjects recognized from studies at foreign universities.
- 3. The scholarship can be provided at the request of the student or on the initiative of the rector.

Article 6

Social Scholarships

1. Social scholarships can be awarded to students by the rector in an extremely difficult social situation, both to citizens of the Czech Republic and to foreigners, especially asylum seekers.
2. The scholarship may also be awarded to cover the increased costs associated with the acquisition of textbooks, teaching texts and study aids, if they were financially unaffordable for the student.
3. The social scholarship is provided to students only from the summer term of the first year.

Article 7

Special Scholarship

1. A special scholarship may be awarded to cover the student's increased costs for events organized by VŠOH and set within the study programs, up to the amount of proven expenses for fares and accommodation, or insurance directly related to the event. A special scholarship may also be awarded to cover increased costs related to tuition provided outside the framework of study programs, up to a maximum of 50% of proven travel and accommodation expenses.
2. A special scholarship can also be awarded for exemplary representation of VŠOH, especially study, sports and art.
3. This scholarship can also be awarded to support the study of VŠOH students abroad.

Article 8

Accommodation Scholarship

1. Accommodation scholarship can be awarded to a student who:
 - a) is enrolled in an accredited study program in the full-time form of study,
 - b) is studying in the first study program, or has transferred from one study program to another and his previous studies have been recognized; transfer means the termination of one study program and admission to another study program of the same or similar content; in the case of concurrently studied study programs, the student is counted no more than once, in the study program in which he / she was previously enrolled in the study,
 - c) did not exceed the standard period of study in the ongoing study program or in any of the concurrently studied study programs,
 - d) does not have a place of permanent residence in the district in which his place of study is located.
2. The data obtained from the information system are the basis for awarding the accommodation scholarship Combined information of student registries (hereinafter referred to as "CISR") and from the VŠOH information system and the student's application for his or her declaration with an indication of the bank connection.
3. The accommodation scholarship is awarded for two periods in a calendar year (scholarship period), the first of which begins on 1 January and ends on 30 June and

the second begins on 1 September and ends on 31 December. Students enrolled in studies during the scholarship period can be awarded a scholarship for only a part of the scholarship period after their enrollment in studies. In the case of providing a subsidy for scholarships, the student is entitled to an accommodation scholarship for each calendar month for which he meets the conditions for the award of an accommodation scholarship. Entitlement to an accommodation scholarship does not arise for the months of July and August.

4. The form and requisites of the application for the award of an accommodation scholarship are determined by the rector. The application contains the data necessary to ensure the payment of the accommodation scholarship.
5. The amount of the accommodation scholarship in the scholarship period is determined by the rector by his measure. It is determined according to the number of students who have met the conditions for the award of an accommodation scholarship for individual periods according to the subsidy provided by the Ministry.

Article 9

Social Scholarship

1. A student who has been granted a child allowance in an increased area according to a special legal regulation 1) is entitled to a social scholarship. He or she shall prove this entitlement by attaching a written notification of the child allowance issued by the State Social Support Office to the application for a social scholarship submitted through the VŠOH study department. When assessing a student's entitlement, the procedure is in accordance with Section 91, Paragraph 3 of the Law.
2. The application for a social scholarship is submitted by the student no later than one month from the date of enrollment in the study, unless the child allowance in the increased area was granted to him or her after enrollment in the study; in this case, he may apply at any time during the academic year.
3. A necessary part of the application for a social scholarship is the student's obligation to immediately inform the study department of any change in the granting of child benefit.
4. The student is entitled to a social scholarship for the standard period of study for each full calendar month for which he meets the conditions for the award of a social scholarship, but the right to a social scholarship does not arise for the months of July and August.
5. The amount of the social scholarship is governed by the instructions of the Ministry of Education, Youth and Sports according to the relevant laws. It is not paid if VŠOH does not receive a subsidy for its payment in the given scholarship period.

Third Part

Scholarship decisions and scholarship payments

Article 10

1. The rector decides on the award of accommodation and social scholarships on the basis of the student's request. The scholarship is paid exclusively from state budget subsidies provided on the basis of the law. The rector decides on other scholarships.
2. The scholarship application is submitted to the VŠOH study department.

Article 12

Scholarship Payments

1. Scholarships are paid in Czech crowns within the deadline set by VŠOH by bank transfer to a bank account in the Czech Republic, in exceptional cases in cash at the VŠOH treasury.
2. Specific payment dates are always set after the provision of subsidies for scholarships and are published in the VŠOH IS.
3. If the student does not collect the scholarship without stating a serious reason within the deadline set by VŠOH, this scholarship may be paid in the next following payment term.
4. If the student does not collect the scholarship even within the deadline set by VŠOH, the rector of VŠOH may decide to withdraw it.

Common and Final Provisions

Article 13

Common Provisions

1. If a student meets the conditions for the award of more than one type of scholarship, they can be awarded.
2. The student is obliged to immediately inform the study department of VŠH about any changes that apply to the conditions for the award of the scholarship.
3. The amount of the scholarship is determined according to the number of students who have fulfilled the conditions for the award of the scholarship for individual periods according to these Scholarship Regulations and according to the available funds of VŠOH and funds provided from the Ministry subsidy.
4. Decisions on scholarships under these Scholarship Regulations are not subject to the general regulations on administrative proceedings.

Fourth Part

Article 14

Final Provisions

These Scholarship Regulations come into force pursuant to Section 39, Paragraph 9 of the Law on the day of registration by the Ministry.

